

Ibstock & Barlestone Surgery PPG Meeting

15th June 2022 at 6pm

Minutes

Attendees:

Dr Parastou Alizadeh – GP Partner

Sue Barker (SB) Business & Finance Manager

Diane Sheasby (DS) Clinical & Premises Manager

Marisa Cartlidge (MC) Patient Services Team & IT Manager

Sharon Coleman (Staff)

Sophie Whitby (Staff)

Eddie Turner (Staff)

PPG Members

NR, LT,CW,JG,RE, DB, KM

Discussion

PPG Monies

- As at 15/06/06 there is £3789.08 in the PPG bank account.
- Discussed with the PPG that the surgery would like to purchase an ECG machine with the PPG monies.
- PPG suggested that we have another target for raising money to purchase the next item we require for the practice.
- Suggestion of possibly another ECG machine for Barlestone Surgery, or a D-Dimer machine
- JG suggested that we tag onto other events for future fundraising.
- CW suggested that we have a stall at September's Barlestone church fete
- PPG would like a description of what the ECG machine which is to be purchased with the PPG money will do and will be used for – SB to write and publish this.

PCN (Primary Care Network) Survey about Extended Hours from the 1st October

SB explained about what the government would like PCNs to provide from the 1st October this year.

They wish all patients to have access to GP practice services between 6.30pm and 8pm on weekdays and between 9am and 5pm on Saturdays. SB was clear that this doesn't mean we will be open all those additional hours. The hours are to be provided between all the practices of the PCN which is all the North West Leicestershire GP practices. They may be provided at individual practices or at one or two central hubs.

The PCN is asking for patient views on what services they would like to see during these hours and how they would like them to be provided. SB asked the PPG to complete the survey which had been sent round to them and which we have published via our website, Facebook page and Instagram account. She would also like them to encourage other patients to complete the short survey.

JG asked if we can advise patients about extended hours when they mention struggling to attend during working hours or childcare.

This will happen once it is agreed how these appointments will work.

JG suggested advertising the pre-bookable extended hours clinics (These are online appointments)

Building Work / S106 Monies

- The building work is being done in phases, the builders are working on phase 2 and phase 4a currently. Phase 4a is the new front extension.
- What was previously the nurses' area is now being converted into clinical offices for doctors to make phone calls from, and to work on patient administration (reviewing and authorising prescriptions, hospital letters, reviewing test results, etc)
- When the work is finished there will be 13 consultation rooms and 11 clinical offices. Clinicians will work in the clinical offices and share consultation rooms for face-to-face appointments. This is a more efficient use of space and will allow more clinicians to work in the same amount of space. We will therefore have scope to employ more

clinicians without running out of space as we were prior to the extension.

- There will also be a clean and dirty utility room for things such as samples to be disposed of safely and for safe storage of clinical supplies.
- Building work is now due to finish around November due to shortages and delays on materials.
- The building work is being funded partly by the Section 106 monies generated from the new housing estates built in Ibstock during the past decade and also (the majority of the funding) is coming from mortgages which the doctors are personally taking. The doctors are taking this commitment as they feel this is important to ensure that the patients we care for are treated in up to date and modern premises and that the staff who care for the patients work in a pleasant environment.
- We will in future be entitled to some Section 106 monies for Barlestone surgery due to the new houses being built in Barlestone. At the moment we are focussing on completing the work at Ibstock. Once this is done we will turn our attention to Barlestone. In the meantime this money will sit in a pot and will not be lost.

Any Other Business

- We are currently looking for a Chairperson and Vice Chairperson for our PPG. As part of the Chairperson's role they would be asked to attend 4 Locality PPG meetings per year on behalf of the practice. (These are held in the Leicestershire area).
- They would prepare the agenda and chair our meetings which take place approximately every 6 weeks at Ibstock Surgery.

PPG Meeting dates for the remainder of 2022:

- Wednesday 10th August 2022 at 6pm
- Wednesday 12th October 2022 at 6pm
- Wednesday 7th December 2022 at 6pm

(all meetings are held at Ibstock Surgery in the meeting room)